

## **BEACH HOUSE RENTAL AGREEMENT INFORMATION**

Recreation Department 428-9222

1. Rental period is 24 hours, quiet time starts at 10pm.
2. Call Recreation office 1 week prior to reservation to obtain door lock code.
3. Use tape or string for decorations. DO NOT nail, pin, or anchor anything in the tables, walls, or ceiling. Take down all decorations after event.
4. Lock up doors when leaving and turn off all lights.
5. Pick up all trash, wipe down tables, and clean up any debris on floors.
6. Rental is to be left neat.
7. Reservation fee is nonrefundable, pay rental fee at city hall.
8. **Emergencies call Public Safety 428-3131 or 911**, non-emergency call Recreation Director 399-8902.

**A SIGNED RESERVATION APPLICATION IS REQUIRED AND  
ACKNOWLEDGES YOU HAVE READ AND UNDERSTAND RENTAL  
AGREEMENT INFORMATION.**

Thank you